# Power of Attorney and Declaration of Representative

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**Part I**

## Power of Attorney

*Caution: A separate Form 2848 must be completed for each taxpayer. Form 2848 will not be honored for any purpose other than representation before the IRS.*

### 1 Taxpayer Information

Taxpayer name and address

<table>
<thead>
<tr>
<th>Taxpayer identification number(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Daytime telephone number</td>
</tr>
<tr>
<td>Plan number (if applicable)</td>
</tr>
</tbody>
</table>

*hereby appoints the following representative(s) as attorney(s)-in-fact:*

### 2 Representative(s)

Name and address

Check if to be sent copies of notices and communications

- [ ] Check if new: Address
- [ ] Telephone No.
- [ ] Fax No.

(Repeat for additional representatives)

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**Part II**

### Acts Authorized

*Note: IRS sends notices and communications to only two representatives.*

<table>
<thead>
<tr>
<th>Description of Matter (Income, Employment, Payroll, Excise, Estate, Gift, Whistleblower, Practitioner Discipline, PIR, FOIA, Civil Penalty, Sec. 4980H Shared Responsibility Payment, etc.) (see instructions)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tax Form Number</td>
</tr>
<tr>
<td>(1040, 941, 720, etc.) (if applicable)</td>
</tr>
<tr>
<td>Year(s) or Period(s) (if applicable)</td>
</tr>
</tbody>
</table>

(Repeat for additional acts)

### Specific Use Not Recorded on Centralized Authorization File (CAF)

**Check this box.**

**Check if line 4 is applicable:**

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### Additional Acts Authorized

- [ ] Access my IRS records via an intermediate service provider;
- [ ] Authorize disclosure to third parties;
- [ ] Substitute or add representative(s);
- [ ] Sign a return;

(Repeat for additional acts)

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For Privacy Act and Paperwork Reduction Act Notice, see the instructions.
b Specific acts not authorized. My representative(s) is (are) not authorized to endorse or otherwise negotiate any check (including directing or accepting payment by any means, electronic or otherwise, into an account owned or controlled by the representative(s) or any firm or other entity with whom the representative(s) is (are) associated) issued by the government in respect of a federal tax liability. List any other specific deletions to the acts otherwise authorized in this power of attorney (see instructions for line 5b):

6 Retention/revocation of prior power(s) of attorney. The filing of this power of attorney automatically revokes all earlier power(s) of attorney on file with the Internal Revenue Service for the same matters and years or periods covered by this document. If you do not want to revoke a prior power of attorney, check here: □

YOU MUST ATTACH A COPY OF ANY POWER OF ATTORNEY YOU WANT TO REMAIN IN EFFECT.

7 Signature of taxpayer. If a tax matter concerns a year in which a joint return was filed, each spouse must file a separate power of attorney even if they are appointing the same representative(s). If signed by a corporate officer, partner, guardian, tax matters partner, partnership representative (or designated individual, if applicable), executor, receiver, administrator, or trustee on behalf of the taxpayer, I certify that I have the legal authority to execute this form on behalf of the taxpayer.

► IF NOT COMPLETED, SIGNED, AND DATED, THE IRS WILL RETURN THIS POWER OF ATTORNEY TO THE TAXPAYER.

_________________________  ________________________  ________________________
Signature                  Date                       Title (if applicable)

Part II Declaration of Representative

Under penalties of perjury, by my signature below I declare that:
• I am not currently suspended or disbarred from practice, or ineligible for practice, before the Internal Revenue Service;
• I am subject to regulations contained in Circular 230 (31 CFR, Subtitle A, Part 10), as amended, governing practice before the Internal Revenue Service;
• I am authorized to represent the taxpayer identified in Part I for the matter(s) specified there; and
• I am one of the following:
a. Attorney—a member in good standing of the bar of the highest court of the jurisdiction shown below.
b. Certified Public Accountant—a holder of an active license to practice as a certified public accountant in the jurisdiction shown below.
c. Enrolled Agent—enrolled as an agent by the IRS per the requirements of Circular 230.
d. Officer—a bona fide officer of the taxpayer organization.
e. Full-Time Employee—a full-time employee of the taxpayer.
f. Family Member—a member of the taxpayer’s immediate family (spouse, parent, child, grandparent, grandchild, step-parent, step-child, brother, or sister).
g. Enrolled Actuary—enrolled as an actuary by the Joint Board for the Enrollment of Actuaries under 29 U.S.C. 1242 (the authority to practice before the IRS is limited by section 10.3(d) of Circular 230).
h. Unenrolled Return Preparer—Authority to practice before the IRS is limited. An unenrolled return preparer may represent, provided the preparer (1) prepared and signed the return or claim for refund (or prepared if there is no signature space on the form); (2) was eligible to sign the return or claim for refund; (3) has a valid PTIN; and (4) possesses the required Annual Filing Season Program Record of Completion(s). See Special Rules and Requirements for Unenrolled Return Preparers in the instructions for additional information.

k. Qualifying Student—receives permission to represent taxpayers before the IRS by virtue of his/her status as a law, business, or accounting student working in an LLIT or STCP. See instructions for Part II for additional information and requirements.
r. Enrolled Retirement Plan Agent—enrolled as a retirement plan agent under the requirements of Circular 230 (the authority to practice before the Internal Revenue Service is limited by section 10.3(e)).

► IF THIS DECLARATION OF REPRESENTATIVE IS NOT COMPLETED, SIGNED, AND DATED, THE IRS WILL RETURN THE POWER OF ATTORNEY. REPRESENTATIVES MUST SIGN IN THE ORDER LISTED IN PART I, LINE 2.

Note: For designations d-f, enter your title, position, or relationship to the taxpayer in the “Licensing jurisdiction” column.

<table>
<thead>
<tr>
<th>Designation</th>
<th>Licensing jurisdiction (State) or other licensing authority (if applicable)</th>
<th>Bar, license, certification, registration, or enrollment number (if applicable)</th>
<th>Signature</th>
<th>Date</th>
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<tbody>
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Form 2848 (Rev. 2-2020)
# Tax Information Authorization

- Go to [www.irs.gov/Form8821](https://www.irs.gov/Form8821) for instructions and the latest information.
- Don’t sign this form unless all applicable lines have been completed.
- Don’t use Form 8821 to request copies of your tax returns or to authorize someone to represent you.

## 1. Taxpayer Information

Taxpayer must sign and date this form on line 7.

<table>
<thead>
<tr>
<th>Taxpayer name and address</th>
<th>Taxpayer identification number(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Daytime telephone number</td>
</tr>
</tbody>
</table>

## 2. Appointee

If you wish to name more than one appointee, attach a list to this form. Check here if a list of additional appointees is attached ★

<table>
<thead>
<tr>
<th>Name and address</th>
<th>CAF No.</th>
</tr>
</thead>
<tbody>
<tr>
<td>PTIN</td>
<td></td>
</tr>
<tr>
<td>Telephone No.</td>
<td></td>
</tr>
<tr>
<td>Fax No.</td>
<td></td>
</tr>
<tr>
<td>Check if new: Address</td>
<td>Telephone No.</td>
</tr>
</tbody>
</table>

## 3. Tax Information

Appointee is authorized to inspect and/or receive confidential tax information for the type of tax, forms, periods, and specific matters you list below. See the line 3 instructions.

- By checking here, I authorize access to my IRS records via an Intermediate Service Provider.

<table>
<thead>
<tr>
<th>Type of Tax Information (Income, Employment, Payroll, Excess, Estate, Gift, Civil Penalty, Sec. 4960H Payments, etc.)</th>
<th>Tax Form Number (1040, 941, 720, etc.)</th>
<th>Year(s) or Period(s)</th>
<th>Specific Tax Matters</th>
</tr>
</thead>
<tbody>
<tr>
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</tbody>
</table>

## 4. Specific Use Not Recorded on Centralized Authorization File (CAF)

If the tax information authorization is for a specific use not recorded on CAF, check this box. See the instructions. If you check this box, skip lines 5 and 6.

- By checking here, I authorize access to my IRS records via an Intermediate Service Provider.

## 5. Disclosure of Tax Information

You must check a box on line 5a or 5b unless the box on line 4 is checked:

- a. If you want copies of tax information, notices, and other written communications sent to the appointee on an ongoing basis, check this box.
- Note: Appointees will no longer receive forms, publications, and other related materials with the notices.
- b. If you don’t want any copies of notices or communications sent to your appointee, check this box.

## 6. Retention/Revocation of Prior Tax Information Authorizations

If the line 4 box is checked, skip this line. If the line 4 box isn’t checked, the IRS will automatically revoke all prior Tax Information Authorizations on file unless you check the line 6 box and attach a copy of the Tax Information Authorization(s) that you want to retain.

To revoke a prior tax information authorization(s) without submitting a new authorization, see the line 6 instructions.

## 7. Signature of Taxpayer

Sign here by a corporate officer, partner, guardian, partnership representative (or designated individual, if applicable), executor, receiver, administrator, trustee, or party other than the taxpayer. I certify that I have the legal authority to execute this form with respect to the tax matters and tax periods shown on line 3 above.

- If not complete, signed, and dated, this tax information authorization will be returned.
- Don’t sign this form if it is blank or incomplete.

<table>
<thead>
<tr>
<th>Signature</th>
<th>Date</th>
</tr>
</thead>
</table>

Print Name

Title (if applicable)